Job Announcement



Job Title:	Executive Director
Salary:	Commensurate with experience and qualifications
Start Date:	Tentatively July 1, 2014
Closing Date:	Noon central time, January 17, 2014

Position Summary

NASDPTS is seeking a dynamic individual who can carry out the day to day duties of the Association. Be able to develop and maintain outreach programs that increase Association membership. Have the ability to build relationships and develop liaison activities with government agencies and industry associations that are involved in and could potentially affect the pupil transportation industry. Provide support in the development of Position Papers, new projects, initiatives and programs that advance the goals and objectives of the Association. Monitor federal legislation, proposed rulemaking and other activities and provide responses when required. Be able to serve on various Councils and Committees on behalf of the Association. Recommend and assist with the annual conference workshops in conjunction with the President-Elect. Provide content and update of website and Facebook pages. Be able to speak effectively, make presentations and provide testimony on behalf of the Association. Respond to various requests from government agencies, the media, state Department of Education Offices, other associations, the general membership and public in a timely fashion.

This position requires significant travel.

How to Apply

If interested, please email your resume and a cover letter introducing yourself, to Max Christensen, President of NASDPTS at <u>max.christensen@iowa.gov</u>. All applications are confidential. Interviews will be conducted at the TSD Conference in Nashville, March 1-4, 2014.